



Office of the City Clerk

Weekly Report – for Week Ending November 2, 2018

OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

Administrative Services

An RFP was released on October 30 to secure contractors who can provide translation and interpretation services to the City. Responses are due November 29.

Elections

This week, staff engaged approximately 4,000 Angelenos and registered/pre-registered 326 to vote. As part of the Youth Initiative, staff conducted mock elections in two middle schools; Thomas Starr King (CD4) and El Sereno (CD 14). They also conducted two high school mock elections at Royball High School (CD1) and Highland Park Continuation School (CD1). Free the Vote and Homeless Initiative activities included a mock election at Homeboy Industries (CD 11) and an exhibit at the Veterans Administration of Greater LA Stand Down event (CD11).

On October 27, City Clerk, Holly Wolcott, spoke before the Mayor's Youth Council Central Area, where she shared information about the Clerk's role in the City and the department's civic engagement efforts to reach out to LA's youth and encourage them to register and vote.



Neighborhood Council (NC) Elections

The development phase for the NC election ballot voting model is nearing completion. These models are used to determine voter and candidate eligibility requirements and to identify seats that are up for election.

The online election vendor, Everyone Counts Inc., has been acquired by the election technology company Votem Corp. The vendor is currently reviewing the City's draft contract for a pilot online voting system.

Neighborhood and Business Improvement Districts (NBID)

The Ordinance of Intention for renewal of levy assessment was approved in Council for the Wilshire Center merchant-based BID. Data review is ongoing for the proposed Route 66 property-based BID formation and the Sherman Oaks property-based BID renewal.

Neighborhood Council (NC) Funding Program

The NC system has committed \$874,456, or 21%, of its \$4.1M annual funding allocation. Funds are currently frozen for the Van Nuys, Westlake South, Watts and CANNDU NCs. Payment requests are being approved for Van Nuys, as it is soon to be released from Exhaustive Efforts by the Department of Neighborhood Development (DONE).

Roundtable discussions are being scheduled in the South, Harbor, Central and East LA areas in November to better facilitate funding of NC special events.



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Records Management

The Division, in conjunction with the LAPD Legal Affairs Division, is facilitating the review of police records by a team of researchers from the Ralph J. Bunche Center for African American Studies at UCLA.

Systems

The Chief Procurement Officer (CPO) is collecting Citywide Contract information for data analytics. The CPO is requesting a data dump of the City Clerk Contract database. Staff is developing an Application Program Interface (API) for GSD to pull data automatically from our database on a monthly basis.

Staff developed an online E-form for poll worker recruiting to be used in the coming NC elections. The form will be available to the public on the City Clerk's web portal in November. Reports will be provided to Election Administrators to assist in the hiring process.